

**EIGHTEENTH JUDICIAL CIRCUIT
VACANCY – COUNTY COURT JUDICIAL ASSISTANT**

The Eighteenth Judicial Circuit is currently seeking applicants for an at-will, full-time, state-funded **County Court Judicial Assistant**, to be located at the Moore Justice Center in Viera.

This is an internal/external recruitment. All qualified applicants are encouraged to apply.

This position will support and report directly to the Honorable David Koenig. We seek your assistance in filling this position, either through your application, or through your referral to capable individuals who may be interested.

The starting monthly salary for this position is \$3,829.10, which includes low-cost health insurance (individual coverage \$8.34/mo and family coverage \$30.00/mo), as well as free basic group term life insurance. In addition, the State of Florida, State Courts System offers a wide array of supplemental insurance plans, as well as state retirement thru the State of Florida.

The work schedule for this position will be Monday – Friday, 8:00 a.m. to 5:00 p.m., with some flexibility (to be discussed directly with the Judge upon hire).

For recruitment materials (State of Florida application, class specification and/or job opportunity bulletin) and application instructions, please visit: <https://flcourts18.org/employment/>

To be considered for this position, a current and complete State of Florida application must be submitted. Resumes will be accepted but only as supporting documentation to a completed State of Florida application.

This recruitment will remain open until filled.

Special note: Judge Koenig plans on retiring no later than December 31, 2026. His judgeship will be filled by appointment, with an anticipated date in the Spring of 2027. The individual selected to fill this position will remain employed until this vacancy has been filled. At that point, continued employment will be at the discretion of the incoming appointed County Court Judge.

The Eighteenth Judicial Circuit is an Equal Opportunity Employer.

***April Lindsay Copp
Chief of Personnel Services - Eighteenth Judicial Circuit
Brevard and Seminole Counties***

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